

**** INFORMATION REGARDING YOUR STATE, TOWN & COUNTY TAX BILL 2025 ****

THIS IS NOT A BILL IF YOUR TAXES ARE PAID THROUGH YOUR MORTGAGE CO.

Dear Orangetown Resident and Taxpayer,

Wishing you a Healthy and Prosperous New Year! We will start collecting the Town & County Taxes on January 1st through January 31st. This is not a Tax Bill if you pay your taxes through your Mortgage Company. Payment made February 1st through March 31st will incur a Penalty Fee (see LATE PAYMENT below). **Please make check payable to: Rosanna Sfraga, Town Clerk. POST DATED CHECKS ARE NOT ACCEPTED.**

● **PAY BY MAIL, IN-PERSON or ONLINE.**

Mail payment to Town Hall or to our Processing Center in Binghamton, NY, and include the Receiver's Stub (bottom of the tax bill). **WRITE YOUR PHONE NO. and TAX MAP NO. on your check. Envelope MUST BE USPS POSTMARKED by the DUE DATE, JANUARY 31, 2025 TO AVOID PENALTY.** Late payment received without the Penalty Fee will be returned.

● **PAY ONLINE** through either website using ECHECK (electronic check), DEBIT CARD OR CREDIT CARD. **CONVENIENCE FEE** will be added to your payment by the online provider, **NOT** the Town of Orangetown. (See rates below).

Website: <https://egov.basgov.com/orangetown/>

or

www.orangetown.com

● **SECURED DROP BOX** is located inside TOWN HALL for your convenience.

● **USING YOUR BANK'S BILL PAY SERVICE:**

● Have your Bank mail your check directly to us at Town Hall and **NOT** Binghamton, NY.

Address: Town of Orangetown, Rosanna Sfraga-Town Clerk, 26 W. Orangeburg Road, Orangeburg, NY 10962.

● In the **MEMO FIELD**, put the **Tax Map #** and your **Phone number**, in case there is an issue with payment. Our processing center in Binghamton, NY cannot post checks to properties without the Receiver's Stub (the bottom of the Tax Bill) and/or for payments made to Multiple properties. Please call our office if you have any questions, 845-359-5100 ex 5004.

● **CASH PAYMENT - Must be the EXACT AMOUNT**

(we cannot make change) and CREDIT CARD PAYMENT accepted at the Town Clerk's window.

Convenience Fee will be added to your credit card payment (see rates below).

CONVENIENCE FEE APPLIES FOR PAYING ONLINE or at the TOWN CLERK'S OFFICE

- A) **Pay with CHECKING ACCOUNT ONLINE** (Electronic check known as ECHECK) – \$.75 FLAT FEE* added to your payment. You can pay your taxes online using your Bank Routing Number and Checking Account Number. **NO FEE** for check mailed or dropped off at the Town Clerk's Office.
- B) Pay with **VISA DEBIT CARD** only – \$3.95 FLAT FEE* added to your payment.
- C) Pay with **ALL OTHER DEBIT CARDS** – 1.50% FEE* added to your payment.
- D) Pay with **CREDIT CARD**; American Express, Discover, Mastercard or Visa Credit Card – 2.45% FEE* added to your payment.

***** LATE PAYMENT** made FEBRUARY 1st – 28th will incur **1% PENALTY FEE**. **LATE PAYMENT** made March 1st – 31st will incur **2% PENALTY FEE**. Mail payment to Town Hall at: Town of Orangetown, Rosanna Sfraga-Town Clerk, 26 W. Orangeburg Rd, Orangeburg, NY 10962 - **NOT TO THE BINGHAMTON ADDRESS.**

● **INSTALLMENT PLAN: a 5% Service Fee is ADDED by the County to your AMOUNT DUE if you choose this option. This is divided into (4) EQUAL AMOUNTS and paid Quarterly. January 15th, April 15th, July 15th and October 15th.**

- **FIRST INSTALLMENT PAYMENT** can be made Online, by Mail or brought in-person to the Town Clerk's Office, 26 W. Orangeburg Road, Orangeburg, NY 10962. **DO NOT MAIL 1ST INSTALLMENT TO BINGHAMTON, NY.** They cannot process Installment payments.

Once the First Installment is POSTED in our system, the **Rockland County Finance Department** will mail you a timely **Reminder Notice** for each of the additional quarterly payments due to them.

* **2nd, 3rd & 4th INSTALLMENT PAYMENTS** are to be made payable to: **Commissioner of Finance and mailed directly to them at: Rockland County Finance Department, 50 Sanatorium Rd, Bldg. A – 8th Floor, Pomona, NY 10970.**

Failure to make timely payments to the County will result in the cancellation of the Installment Plan and the entire unpaid balance plus penalty and interest will be due to the County in FULL.

You can print a "Paid Receipt" within 36-72 hours from our website. If you do not have access to a computer, call our office to request a receipt by mail.

CLERK/TAX Office Tel. (845) 359-5100 x 5004 ● HOURS: Monday through Friday 9:00 am – 5:00 pm

Office will be Closed: Mon., Jan. 1st - New Year's Day ● Mon., Jan. 20th - Martin Luther King Jr. Day ● Mon., Feb. 17th - President's Day