

LOCAL LAW NO. ____ OF 2024 OF THE

INCORPORATED TOWN OF ORANGETOWN, NEW YORK
TOWN BOARD TO AMEND CHAPTER 1 OF THE TOWN CODE ENTITLED “CODE OF ETHICS” TO
ADDRESS AUDIO AND VIDEO RECORDING BY COVERED EMPLOYEES

BE IT ENACTED BY THE TOWN BOARD OF THE TOWN OF ORANGETOWN AS FOLLOWS:

Section 1. Chapter 1, Article I entitled “Standards of Conduct” of the Code of the Town of Orangetown is hereby amended as follows:

§ 1-5 Standards of Conduct.

I. Each elected official, covered employee and Town employee shall be barred from recording via video and/or audio device any individual or proceeding involving Town business without the knowledge or consent of each of the individual(s) who are being video and/or audio recorded. Notwithstanding the foregoing, any individual who is acting as agent or under the direction or on behalf of law enforcement, whether local, state or federal, is permitted to video- and/or audiotape if such conduct is at the law enforcement agency's direction. This provision shall not apply to audio or video systems that are part of Town government operations, such as recordings of public meetings or surveillance systems operated by the Town.

§ 1-8 Violations and penalties; enforcement.

A . Any person who shall violate any of the provisions of § 1-5 of this local law shall be subject to a civil fine in an amount not to exceed ~~\$3,500~~ \$5,000.00 for each violation. Assessment of a civil penalty hereunder shall be made by the Board.

Section 2. Severability Clause

The invalidity of any word, section, clause, paragraph, sentence, part or provision of this local law shall not affect the validity of any other part of this local law that can be given effect without such invalid parts.

Section 3. Effective Date.

This Local Law shall become effective immediately upon being filed with the Secretary of State.

JAMES J. DEAN
Superintendent of Highways
Roadmaster IV

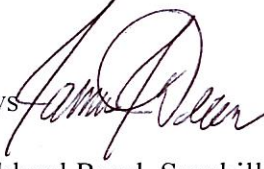
Orangetown Representative:
R.C. Soil and Water Conservation Dist.-Chairman
Stormwater Consortium of Rockland County
Rockland County Water Quality Committee



**HIGHWAY DEPARTMENT
TOWN OF ORANGETOWN**
119 Route 303 · Orangeburg, NY 10962
(845) 359-6500 · Fax (845) 359-6062
E-Mail – highwaydept@orangetown.com

Affiliations:
American Public Works Association NY Metro Chapter
NYS Association of Town Superintendents of Highways
Hwy. Superintendents' Association of Rockland County

MEMORANDUM

DATE: September 5, 2024
TO: Town Board
FROM: James J. Dean, Superintendent of Highways 
RE: Award Contract- Milling and Paving- Rockland Road, Sparkill

AWARD CONTRACT/ CHIAPPERINO & SONS dba ALL COUNTY ASPHALT / MILLING AND PAVING- ROCKLAND ROAD, SPARKILL

RESOLVED, upon the recommendation of the Superintendent of Highways, award the contract for the Milling and Paving of Rockland Road, Sparkill to Chiapperino & Sons dba All County Asphalt, Orangeburg, NY the lowest qualified bidder in the amount of \$78,550 to be charged to account #H.5110.200.24.

JJD/kf



MILL AND PAVE ITEMS	Chiapperino	Tilcon
MILLING	\$ 71,550.00	\$ 62,775.00
SPOIL DISPOSAL	\$ -	\$ 4,050.00
TANDEM (W/ Driver)	\$ 1,200.00	\$ 1,300.00
TRAFFIC CONTROL	\$ 3,300.00	\$ 7,500.00
MOBILIZATION	\$ 2,500.00	\$ 3,500.00
TOTAL	\$ 78,550.00	\$ 79,125.00

BID ITEM

RE-BID

**MILLING & PAVING, ROCKLAND RD, SPARKILL
RTE 9W TO THE PIERMONT VILLAGE LINE**

BID OPENING TIME

11:00AM

DATE

5-Sep-24

**CONTRACTOR
NAME
&
ADDRESS**

*Chapperno + Sons
d/b/a All County Asphalt
Orangetown, NY*

*Tilcon
Partispany, NY*

DATE RECEIVED	9/5/24	9/5/24			
TIME RECEIVED	9:31A	10:05A			
NON COLLUSION STATEMENT	✓	✓			
BID BOND or CERTIFIED CHECK	✓	✓			

*ITEM #1 - FURNISH & INSTALL APPROXIMATELY 2,700 SQ YDS WEARING COURSE AND INCLUDE THE REMOVAL OF 2" WEARING COURSE WITH ASPHALT MILLER AND REPLACE WITH 2" AFTER 80 SERIES COMPACTION 9.5 F1 TOP COURSE HMA WITH TACK COAT BETWEEN THE MILLED SURFACE AND NEW TOP COURSE *WEATHER PERMITTING, PAVING MUST COMMENCE THE NEXT BUSINESS AFTER MILLING IS COMPLETED*

Price Per Square Yard	\$ 26.50	\$ 23.25	\$	\$	\$
TOTAL PRICE	\$ 71,550.00	\$ 62,775.00	\$	\$	\$

ITEM #2 - REMOVE & DISPOSE OF ALL SPOILS/MILLING FROM WORK SITE. ROAD BE PREPARED FOR ASPHALT OVERLAY

Price Per Square Yard	\$ 0	\$ 1.50	\$	\$	\$
TOTAL PRICE	\$ 0	\$ 4,050.00	\$	\$	\$

ITEM #3 - TANDEM TRUCK W/DRIVER

Price Per Day	\$ 1,200.00	\$ 1,300.00	\$	\$	\$
TOTAL PRICE	\$ 1,200.00	\$ 1,300.00	\$	\$	\$

ITEM #4 - SUPPLY TRAFFIC CONTROL PERSONNEL, DEVICES & DETOUR SIGNAGE

Price Per Day	\$ 3,300.00	\$ 7,500.00	\$	\$	\$
TOTAL PRICE	\$ 3,300.00	\$ 7,500.00	\$	\$	\$

ITEM #5 - MOBILIZATION / DEMOBILIZATION COST

Price Per Mobilization	\$ 2,500.00	\$ 3,500.00	\$	\$	\$
TOTAL PRICE	\$ 2,500.00	\$ 3,500.00	\$	\$	\$

<i>Grand Total</i>	\$ 78,550.00	\$ 79,125.00			
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RECEIVED

AUG 09 2024

TOWN OF ORANGETOWN
HIGHWAY DEPARTMENT

TOWN OF ORANGETOWN
SPECIAL USE PERMIT FOR USE OF TOWN PROPERTY/ITEMS

PERMIT # 24-SP-034

RECEIVED
AUG 20 2024
Orangetown Police Department

EVENT NAME: FIRE TRUCK DEDICATION 21-75

APPLICANT NAME: TAPPAN FIRE DISTRICT

ADDRESS: 300 WESTERN HWY TAPPAN

PHONE #: 845-494-2467 CELL # _____ FAX # _____

CHECK ONE: PARADE _____ RACE/RUN/WALK _____ OTHER TRUCK DEDICATION

The above event will be held on SEPT 28 from 100 PM to 10 PM RAIN DATE: _____

Location of event: 123 WASHINGTON ST TAPPAN

Sponsored by: TAPPAN FIRE DISTRICT Telephone #: 359-3907

Address: 300 WESTERN HWY TAPPAN

Estimated # of persons participating in event: 150 vehicles -

Person (s) responsible for restoring property to its original condition: Name-Address-Phone #:

TAPPAN FIRE DISTRICT

Signature of Applicant: George Marrett Date: 8/8/24

GENERAL INFORMATION REQUIRED: (HIGHWAY/PARKS/POLICE)

Letter of Request to Town Board requesting aid for event - Received On: 8/9/24

Certificate of Insurance - Received On: 8/14/24

Hold Harmless Agreement - Received On: 8/9/24

FOR HIGHWAY DEPARTMENT USE ONLY:

Road Closure Permit: Y / N - Received On: X

Rockland County Highway Dept. Permit: Y / N - Received On: 8/26/24

NYS DOT Permit: Y / N - Received On: X

Route/Map/Parking Plan: N - Received On: Detour Plan 8/9/24

RFS #: 61606 BARRICADES: Y N CONES: Y N TRASH BARRELS: Y N OTHER: 12 Message Boards

APPROVED: [Signature] 8.13.24 DATE: MD 8/13/24
Superintendent of Highways

FOR PARKS & RECREATION DEPARTMENT USE ONLY:

Show Mobile: Y N - Application Required: on file Fee Paid - Amount/Check # 500.00

Port-o-Sans: Y N: 412-114 Other: _____

APPROVED: [Signature] DATE: 8/19/24
Superintendent of Parks & Recreation

FOR POLICE DEPARTMENT USE ONLY:

Police Detail: Y N Items: _____

APPROVED: [Signature] DATE: 8/21/24
Chief of Police

**** Please return to the Highway Department to be placed on the Town Board Workshop ****

Workshop Agenda Date: 9/10/24 Approved On: _____ TBR #: _____

RECEIVED

AUG 23 2024

TOWN OF ORANGETOWN
HIGHWAY DEPARTMENT

BOARD OF FIRE COMMISSIONERS
TAPPAN FIRE DISTRICT
300 WESTERN HIGHWAY
TAPPAN, NEW YORK 10983

RECEIVED

AUG 09 2024

TOWN OF ORANGETOWN
HIGHWAY DEPARTMENT

August 8, 2024

Town of Orangetown
Town Hall
26 Orangeburg Road
Orangeburg, New York 10962

To The Town Board

The Tappan Fire District is requesting the use of the below items from the Town Highway and Town Parks and Recreation Dept for the dedication of our new fire truck, 21-75 on September 28, 2024.

The items we are requesting are the following:

Highway Dept.

8-10 trash cans

15-20 barricades

50 cones

1-2 electric signs

5 Porta Jons (*Parks*)

Parks Dept.

Showmobile

The Tappan Fire District will submit the appropriate permits to the Highway Department in addition to this request.

Thank you,



George Garrecht
Commissioner
Tappan Fire District
845-494-2467



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
08/12/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hubbinette Cowell Associates Inc. 1003 Park Blvd, Ste 3 Massapequa Park, NY 11762		CONTACT NAME: Rosanne Capuano PHONE (A/C, No, Ext): (516)795-1330 E-MAIL ADDRESS: rosanne@hubbinette-cowell.com FAX (A/C, No): (516)795-5101	
INSURED TAPPAN FIRE DISTRICT PO BOX 525 TAPPAN, NY 10983		INSURER(S) AFFORDING COVERAGE INSURER A: National Union Fire Ins. Co. of Pittsburgh, PA INSURER B: National Union Fire Inc. Co. of Pittsburgh, PA INSURER C: INSURER D: INSURER E: INSURER F:	
RECEIVED AUG 14 2024 TOWN OF ORANGETOWN HIGHWAY DEPARTMENT		NAIC # 19445 19445	

COVERAGES **CERTIFICATE NUMBER:** 00001114-434741 **REVISION NUMBER:** 51

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD I WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER X POLICY PRO-JECT LOC OTHER:	Y	VFNU-TR-0014556	06/15/2024	06/15/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 10,000,000 PRODUCTS - COM/POP AGG \$ 10,000,000
B	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY X SCHEDULED AUTOS HIRED AUTOS ONLY X NON-OWNED AUTOS ONLY	Y	VFNU-TR-0014556	06/15/2024	06/15/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	UMBRELLA LIAB X OCCUR X EXCESS LIAB CLAIMS-MADE DED RETENTION \$	Y	VFNU-TR-0014556	06/15/2024	06/15/2025	EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ 6,000,000
WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE OTH ER E L EACH ACCIDENT \$ E L DISEASE - EA EMPLOYEE \$ E L DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
PROOF OF INSURANCE FOR USE OF MISCELLANEOUS TOWN EQUIPMENT FOR TRUCK DEDICATION TO BE HELD ON SEPTEMBER 28, 2024. CERTIFICATE HOLDER IS NAMED AS AN ADDITIONAL INSURED AS PER FORM #VGL101.

CERTIFICATE HOLDER TOWN OF ORANGETOWN 26 ORANGEBURG ROAD ORANGEBURG, NY 10962	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Paul A. Cowell Jr.</i> (RMC)
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DEFENSE, INDEMNIFICATION AND HOLD HARMLESS AGREEMENT

TAPPAN FIRE DISTRICT, with an address of 300 WESTERN HWY, TAPPAN in consideration and as a condition of a Special Use permit ("Permit Holder"), hereby agrees, covenants, promises, represents and pledges to defend, indemnify and save the Town of Orangetown ("Town"), Town of Orangetown Highway Department ("Highway") and Town employees harmless from and against any and all liability or responsibility of any type whatsoever, including, but not limited to, any and all actions, causes of action, suits, proceedings, judgments, damages, claims, and demands, in law or in equity, including an action, suit, proceeding or claim initiated by the Permit Holder (hereinafter referred to as "claims") that arise as part of or as a result or consequence of the activities, events or other activities authorized to be conducted by the Permit Holder ; and

the Permit Holder further agrees, covenants, promises, represents and pledges to fully reimburse, recompense, indemnify and/or compensate the Town, Highway and Town employees for all costs, expenses and fees, including reasonable attorney's fees, relating to, arising out of, or occurring in connection with any such claims; and

all of the foregoing as relating to, arising out of, or occurring in connection with the following [DESCRIBE PROJECT OR EVENT]: FIRE TRUCK-21-75 DEDICATION.

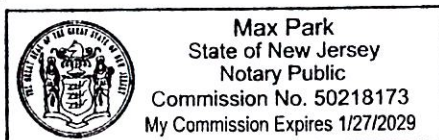
Permit Holder agrees to provide certificate(s) of insurance in such amounts as the Town shall deem appropriate, which insurance shall name the Town as an additional insured and which insurance shall cover the requirements to defend, indemnify and hold the Town harmless as set forth herein.

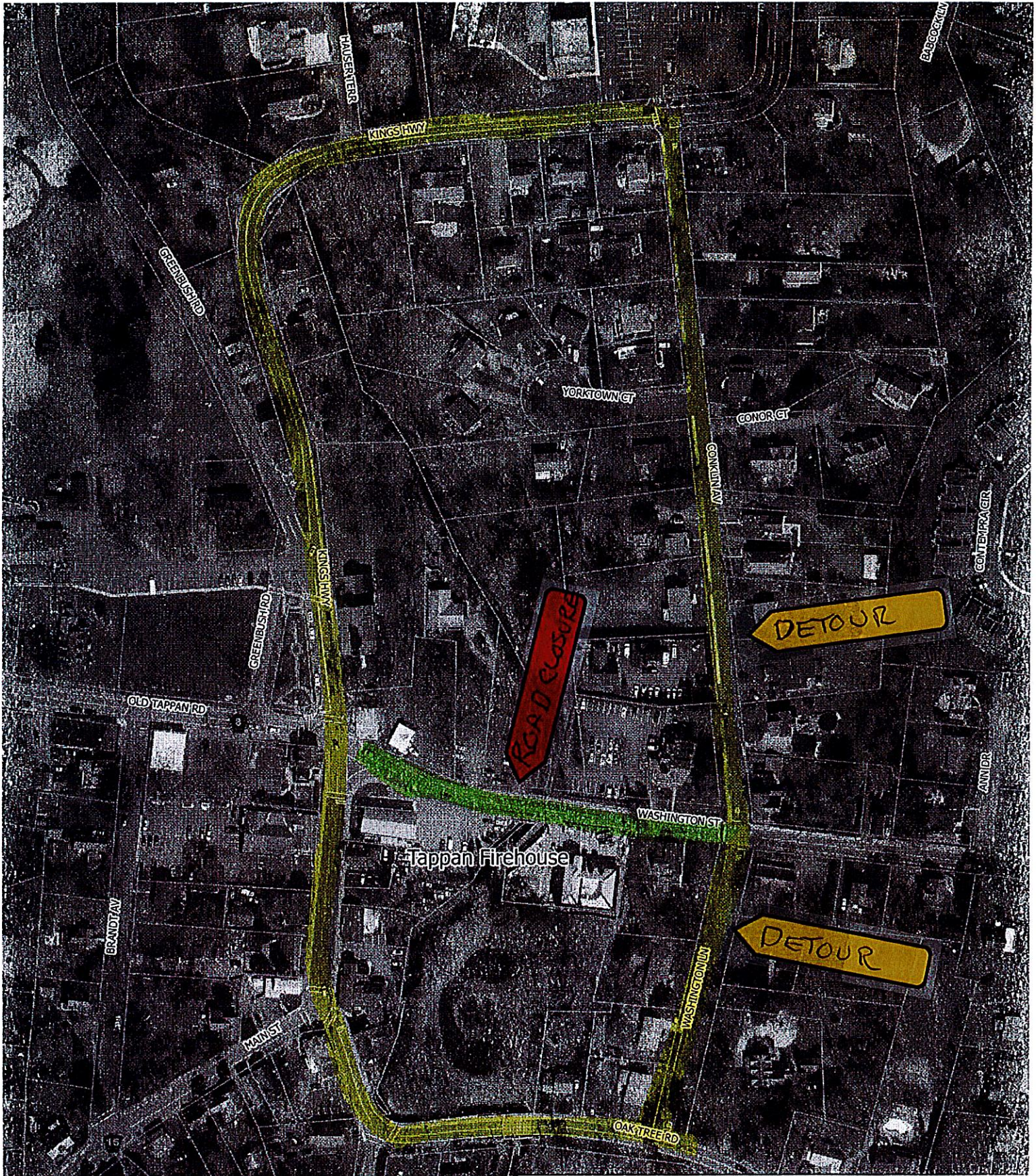
(Entity Name: TAPPAN FIRE DISTRICT)

By: GEORGE GARRECHT George Garrecht
COMMISSIONER

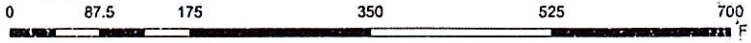
Sworn to before me this 8th day
of August, 2024

[Signature]
Notary Public





Tappan Firehouse — and Surrounding Streets



Created by: Rockland County Department of Planning - GIS
Jul. 2024

Information contained herein is provided for informational purposes only. The Rockland County Department of Planning provides geographic information systems (GIS) maps with no claim as to the completeness, usefulness, or accuracy of its content, positional or otherwise. The County of Rockland, its officials and employees make no warranty, express or implied, and assume no legal liability or responsibility for the ability of users to fulfill their intended purposes in accessing or using this map or for errors in content regarding such map. The data on this map could include technical inaccuracies and typographic errors. The data on this map is presented as is, without warranty of any kind, including, but not limited to, the implied warranties of merchantability, fitness for a particular purpose, or non-infringement.



RECEIVED



AUG 26 2024
TOWN OF ORANGETOWN
HIGHWAY DEPARTMENT

ROCKLAND COUNTY HIGHWAY DEPARTMENT

APPLICATION FOR PERMIT TO USE/CLOSE A COUNTY ROAD
UNDER SECTION 104 OF THE HIGHWAY LAW

THIS IS A REQUEST FOR USE / CLOSE A COUNTY ROAD (check that apply)

Name of Event: TAPPAN F.D. TRUCK DEDICATION

Date (s): 9/28/24 Time (s): 12P-9P No. of Participants: 200

Type of Event (check all that apply):

Filming Parade or Procession Assemblage Festival Other TRUCK DEDICATION FOR FIRE DEPT.

<u>Location</u> (Specify Highways by Street Name and/or Route Number)	<u>Municipality</u> (Towns, Villages)
<u>WASHINGTON ST. (BETWEEN MAIN ST. & CONKIN AVE.)</u>	<u>TAPPAN, NY</u>

Applicant Information:

TAPPAN F.D.
Applicant (individual, organization, group)

123 WASHINGTON ST.
Mailing Address

TAPPAN, NY 10983
City, State, Zip Code

tabraham@tappanfire.com
Email Address

THOMAS ABRAHAM
Authorized Representative (if different from Applicant)

845-849-5986
Telephone Number (including area code)

845-849-5986
Cell Phone Number (including area code)

tabraham@tappanfire.com
Email Address (if different from Applicant)

ROCKLAND COUNTY HIGHWAY DEPARTMENT

APPLICATION FOR PERMIT TO USE/CLOSE A COUNTY ROAD UNDER SECTION 104 OF THE HIGHWAY LAW

The following supporting information shall be submitted at the time of application:

1. **Event Map, Event Brochure, or/and Event Application Form** (Whichever available/applicable)
2. **Operation and Safety Plan** (the applicant assumes all responsibility for the set-up, conduct and break-down of the event)

- Required Traffic Control Devices (e.g. temporary signs, cones, barricades, pavement markings, etc.) and Event Personnel (e.g. police officers, volunteers) for Event

Using temporary signs and barricades and cones to block off street.

A combination of Tappan F.D. Auxillary Fire Police and Orangetown P.D. Aux. Unit will be used to control traffic, detours, pedestrian paths and safety.

- Detours (provide map of detour, show detour sign/police locations, etc.)

ACCEPTED

See attached Maps.

- Pre-Event Public Notification (describe type of notification (e.g. mailings, brochure, press release) being provided to the public)

Lawn Signs, Banners, Flyers, Electronic Sign Board and Social Media all being used to notify public of the event

- Coordination (describe coordination with local police/municipalities/emergency services/other entities)

We are in coordination with the Orangetown Police Dept. As well as our local F.D. Fire Police for all details of the event. Local EMS Agency (SOAC) has been notified as well.

- Emergency Services (describe how emergency services will be provided during the event for event participants and spectators)

Being F.D. event, our F.D. along with mutual aid departments are available to respond, local EMS will be on site as well. Orangetown P.D. also notified and on-scene.

- Spectator Control (indicate any special measures are being taken to control spectators)

Using barricades and cones to secure perimeter and keep expected Spectators within the marked zone.

- Event Support Vehicles (describe any vehicles used in the event)

F.D. Vehicles for support where needed - Chief's Command Vehicle, Pickup truck etc.

ROCKLAND COUNTY HIGHWAY DEPARTMENT
APPLICATION FOR PERMIT TO USE/CLOSE A COUNTY ROAD
UNDER SECTION 104 OF THE HIGHWAY LAW

3. **Insurance Certificates** (must be in Applicant's name)
4. **Application Fee** (Please make check payable to Rockland County Commissioner of Finance)
- Full Day - \$500.00
 - Half Day - \$250.00 No. of Days 1 Total Amount \$ 0

Fee waved

The following information shall be submitted prior to the event date (except filming permit application):

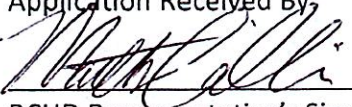
1. **Municipal Approvals** (The applicant shall provide proof of approval from each municipality – Town, Village – through which the event passes indicating that the Municipality has no objection to the event taking place. This proof of approvals may be in the form of a letter, permit, resolution, email, or other.)

Acknowledgement: On behalf of the Applicant, I hereby request a road use/close permit, and do acknowledge and agree to the responsibilities of applicant and obligations set forth in this permit and warrant compliance therewith. The attached documents are also made a part hereof and attached hereto.




Applicant's Representative's Signature

8/21/24
Date

Application Received By:


RCHD Representative's Signature

8/23/2024
Date

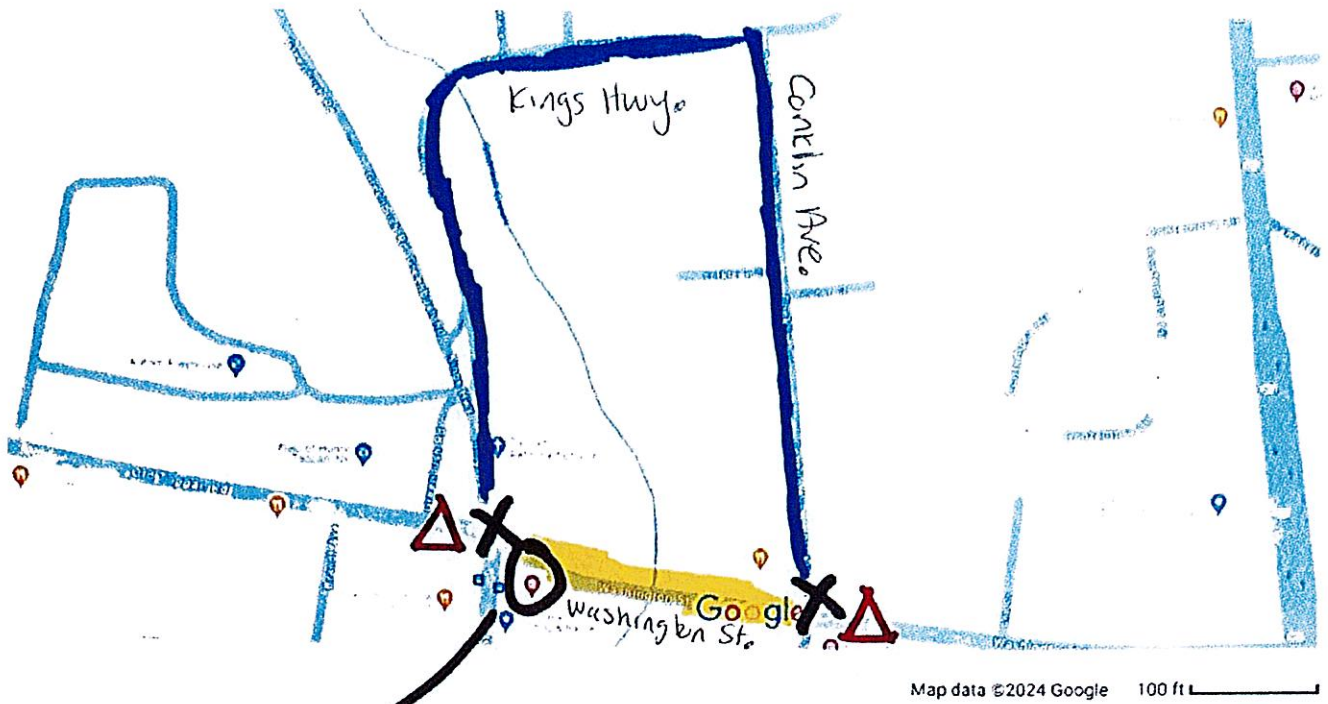
Application Approved By:


RCHD Superintendent of Highways

8/23/24
Date

The Rockland County Highway Department reserves the right to have the applicant immediately removed from the roadway and traffic restored at any time deemed necessary by the Rockland County Highway Department and/or the local law enforcement agency at such time the said permit will become null and void. Failure to abide may result in trespassing and civil penalties.

Google Maps



○ - TAPPAN Fire house (123 Washington St.)

■ - highlighted area is where road will be shutdown

X - indicates where street closure begins and ends (Main St. ↗ Washington St. / Conklin Ave. ↗ Washington St.)

— - indicates detour for road vehicles

△ - Detour signs will be posted



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

08/12/2024

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PRODUCER Hubbinette Cowell Associates Inc. 1003 Park Blvd, Ste 3 Massapequa Park, NY 11762	CONTACT NAME: Rosanne Capuano PHONE (A/C, No, Ext): (516)795-1330 FAX (A/C, No): (516)795-5101 E-MAIL ADDRESS: rosanne@hubbinette-cowell.com
INSURED TAPPAN FIRE DISTRICT PO BOX 525 TAPPAN, NY 10983	INSURER(S) AFFORDING COVERAGE NAIC # INSURER A: National Union Fire Ins. Co. of Pittsburgh, PA 19445 INSURER B: National Union Fire Inc. Co. of Pittsburgh, PA 19445 INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES **CERTIFICATE NUMBER: 00001114-0** **REVISION NUMBER: 52**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR / WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A X	COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR	Y	VFNU-TR-0014556	06/15/2024	06/15/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 10,000,000 PRODUCTS - COMP/OP AGG \$ 10,000,000
B	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY X SCHEDULED AUTOS HIRED AUTOS ONLY X NON-OWNED AUTOS ONLY	Y	VFNU-TR-0014556	06/15/2024	06/15/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	UMBRELLA LIAB X OCCUR EXCESS LIAB X CLAIMS-MADE	Y	VFNU-TR-0014556	06/15/2024	06/15/2025	EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ 6,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A				PER STATUTE OTH ER E L EACH ACCIDENT \$ E L DISEASE - EA EMPLOYEE \$ E L DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
PROOF OF INSURANCE FOR USE OF WASHINGTON STREET, TAPPAN, NY FOR TRUCK DEDICATION TO BE HELD ON SEPTEMBER 28, 2024. CERTIFICATE HOLDER IS NAMED AS AN ADDITIONAL INSURED AS PER FORM #VGL101.

CERTIFICATE HOLDER**CANCELLATION**

ROCKLAND COUNTY
HIGHWAY DEPARTMENT
26 SCOTLAND HILL ROAD
CHESTNUT RIDGE, NY 10977

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Paul A. Cowell Jr.

(RMC)



Application for Showmobile Use

Showmobile Requirements

Applications must be submitted to the Parks & Recreation Office no later than 8 weeks prior to your event in order to be placed on a Town Board agenda.

There are two pages to this application. Please read and understand all items listed on page 1 (this page) and upload your certificate of insurance.

Click "next" to advance to page 2 and fill out all requested information.

Upload Certificate of Insurance* COI for Showmobile for FITS 2024.pdf 112.04KB

Before completing the Showmobile Request Form, please be aware of the following:

- + The total area needed for the Showmobile is a space 50 feet in length, 15 feet in width and 25 feet in height.
- + Showmobile stage measures 28 feet long x 14 feet 7 inches deep x 25 feet high when open. One set of stairs is available with hand railings. (Please note that this measurement does not include the trailer hitch or the tow vehicle).
- + The lights require a 110 volt, 20 amp circuit to plug into within 150 feet of the right front side of the Showmobile. Additional electrical equipment must be plugged into a separate circuit.
- + The Showmobile must be parked in a relatively level space. The placement of the Showmobile is at the discretion of the Orangetown Parks & Recreation staff. Although every effort will be made to meet requests, this equipment does not go off road, over curbing, on uneven ground or over rough terrain.
- + The area must be free of obstructions such as overhanging tree limbs, electrical wires, etc.
- + The tow vehicle must remain with the Showmobile for the duration of the event.
- + In the event of winds in excess of 30 MPH, the stage canopy must be closed.
- + The Town seal is not to be covered and no nails, staples, tacks or tape may be used to attach any items to the Showmobile)
- + The organization will receive an emailed invoice after their event is complete. Payment is expected no later than 14 days after receipt of invoice.
- + A member of the organization renting the unit must be on site at time of arrival for proper set up as well as time of departure to assure all event tasks have been completed (i.e. removal of equipment)
- + Any changes/cancellations (unless otherwise agreed upon) to the event must be made 24 hours in advance by contacting Aric Gorton at agorton@orangetown.com.

Additional Requirements:

- + Certificate of insurance required. Must name the Town of Orangetown as additionally insured.
- + Rental Costs: \$500.00 plus labor.

Showmobile Application

Event Information

Event/Festival Name * Dominican University NY: Family Day & Fire in the Sky

Event Location Name * Dominican University NY Campus Quad

Event Address *

Street Address
493 Western Hwy S
Address Line 2
City Blauvelt State / Province / Region NY
Postal / Zip Code 10913 Country US

Setup Date & Time * 9/28/2024
10:00:00 AM

Take-Down Date & Time * 9/28/2024
10:00:00 PM

Stair Arrangement *

Right side of stage
 Left side of stage
 Front of stage
 Not Sure

Set-up Info *

Please describe in detail what the stage will be used for and how you intend to set it up. If you have a rain date, please list it here so long as all the information above is the same.

We will have a variety of performances from an outside group, as well as student groups for our annual Family Day & Fire in the Sky event. Primarily band/music groups.

Placement *

Pavement
 Grass/Field
 Other

Applicant Information

Applicant's Name * Rachel Shaw

Organization Name * Dominican University New York

Organization Address * 470 Western Highway S

Organization City * Orangeburg

Organization State * NY

Phone (w) * 8458484034

Phone (c) * 8459874292

Email *

rachel.shaw@duny.edu

Signature *

A rectangular box containing a handwritten signature in black ink that reads "Rachel Shaw".

The Permit Holder agrees that it shall be liable and responsible for any property damage to the Showmobile as a result of the Permit Holder's use thereof, and agrees to defend, save, indemnify and hold harmless the Town, and all of its agents, officials, officers, servants and employees, by reason of any claim, suit, action or causes of action, lawsuit or legal proceeding arising out of the Permit Holder's use of the Showmobile, and shall execute a hold harmless agreement to that effect as a condition of the issuance of a permit. The Permit Holder shall procure and maintain general liability insurance and name the Town as an additional insured thereunder, in an amount as shall protect the Town from claims for bodily/personal injury, including accidental death, and from claims for property damage, which may arise from the Permit Holder's use of the Showmobile, and as part of the agreement to defend, indemnify and hold the Town harmless as set forth herein.

By checking this box and submitting this form, I acknowledge I have read, understand, accept, and agree to the above terms and conditions.

*

I accept the terms and conditions

Date

7/18/2024

12:04:08 PM



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/17/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Waldorf Risk Solutions PO Box 590 Huntington NY 11743	CONTACT NAME: PHONE (A/C No. Ext): 631-423-9500	FAX (A/C, No): 631-424-3610
	E-MAIL ADDRESS: info@wrs1928.com	
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A: Certain Underwriters at Lloyds, London - AA1122000		
INSURER B:		
INSURER C:		
INSURER D:		
INSURER E:		
INSURER F:		

INSURED
 Dominican University New York
 470 Western Highway
 Orangeburg NY 10962

COVERAGES

CERTIFICATE NUMBER: 1563227966

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		24W1258	7/1/2024	7/1/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ Included \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			24XS231	7/1/2024	7/1/2025	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The Certificate Holder is included as Additional Insured as required by written contract.

RE: Use of Showmobile - Fire in the Sky on 9/28/2024

CERTIFICATE HOLDER**CANCELLATION**

Town of Orangetown
 Town Hall
 26 W Orangeburg Rd.
 Orangeburg NY 10962

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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RECEIVED
AUG 20 2024
Orangetown Police Department

TOWN OF ORANGETOWN
SPECIAL USE PERMIT FOR USE OF TOWN PROPERTY/ITEMS
PERMIT # 24-SP-032

RECEIVED

EVENT NAME: ORANGEBURG VFD HALLOWEEN PARADE

AUG 07 2024

APPLICANT NAME: ORANGEBURG FIRE DEPARTMENT

TOWN OF ORANGETOWN
HIGHWAY DEPARTMENT

ADDRESS: 61 DUTCH HILL ROAD ORANGEBURG NY

PHONE #: 845 359 5901 CELL # 845 721-4267 FAX # ---

CHECK ONE: PARADE RACE/RUN/WALK OTHER

The above event will be held on 10/31/24 from 6:30P to 9:00P RAIN DATE: N/A

RECEIVED

Location of event: SEE ATTACHED MAP

AUG 23 2024

Sponsored by: ORANGEBURG VFD Telephone #: 845 721 4267

TOWN OF ORANGETOWN
HIGHWAY DEPARTMENT

Address: 61 DUTCH HILL ROAD ORANGEBURG NY

Estimated # of persons participating in event: _____ vehicles _____

Person (s) responsible for restoring property to its original condition: Name-Address-Phone #:

PETER W BYRNE

Signature of Applicant: [Signature] Date: 8/7/2024

GENERAL INFORMATION REQUIRED: (HIGHWAY/PARKS/POLICE)

Letter of Request to Town Board requesting aid for event - Received On: 8/7/24

Certificate of Insurance - Received On: 8/7/24

Hold Harmless Agreement - Received On: 8/7/24

FOR HIGHWAY DEPARTMENT USE ONLY:

Road Closure Permit: use N - Received On: 8/7/24

Rockland County Highway Dept. Permit: Y / N - Received On: X

NYSDOT Permit: Y / N - Received On: X

Route/Map/Parking Plan: Y / N - Received On: 8/7/24

RFS #: 61597 BARRICADES: Y / N CONES: Y / N TRASH BARRELS: Y / N OTHER: _____

APPROVED: [Signature] 8.7.24 DATE: 8/7/24
Superintendent of Highways

FOR PARKS & RECREATION DEPARTMENT USE ONLY:

Show Mobile: Y / N - Application Required: _____ Fee Paid - Amount/Check # _____

Port-o-Sans: Y / N Other: _____

APPROVED: [Signature] DATE: 8/19/24
Superintendent of Parks & Recreation

FOR POLICE DEPARTMENT USE ONLY:

Police Detail: Y / N: Off. Police Items: _____

APPROVED: [Signature] DATE: 8/21/24
Chief of Police

** Please return to the Highway Department to be placed on the Town Board Workshop **

Workshop Agenda Date: 9/10/24 Approved On: _____ TBR #: _____

JAMES J. DEAN
Superintendent of Highways
Roadmaster IV

Orangetown Representative:
R.C. Soil and Water Conservation Dist.-Chairman
Stormwater Consortium of Rockland County
Rockland County Water Quality Committee

AUG 07 2024

TOWN OF ORANGETOWN
HIGHWAY DEPARTMENT



**HIGHWAY DEPARTMENT
TOWN OF ORANGETOWN**
119 Route 303 · Orangeburg, NY 10962
(845) 359-6500 · Fax (845) 359-6062
E-Mail - highwaydept@orangetown.com

Affiliations:
American Public Works Association NY Metro Chapter
NYS Association of Town Superintendents of Highways
Hwy. Superintendents' Association of Rockland County

**ROAD USE PERMIT APPLICATION
Section 139 Highway Law**

NAME PETER W BYRNE DATE 8/7/2024

COMPANY ORANGETOWN VOLUNTEER FIRE DEPARTMENT

ADDRESS 61 DUTCH HILL ROAD ORANGETOWN NEW YORK 10962

TELEPHONE 845-721-4267

(INCLUDE 24 HOUR EMERGENCY NUMBERS)

ABOVE MENTIONED PARTY REQUESTS PERMISSION TO USE:

SEE ATTACHED MAP
(Address number and name of road)

(Intersecting streets and/or description of exact location)

REASON FOR USE PARADE

DATE OF USE 10/31/2024 RAIN DATE N/A

TIME ROAD WILL BE USED PARADE STARTS 6:30PM ENDS APPROX 9:00AM

WILL ROAD BE OPEN TO LOCAL TRAFFIC? NO

WILL ROAD BE OPEN TO EMERGENCY VEHICLES? YES

PLEASE PROVIDE A DETAILED MAP AND DESCRIPTION OF DETOUR IF TRAVEL WILL BE RESTRICTED.

PRELIMINARY APPROVAL *[Signature]* DATE 8-8-24
JAMES J. DEAN
SUPERINTENDENT OF HIGHWAYS

This permit application will be forwarded to the Rockland County Superintendent of Highways, County of Rockland, 23 New Hempstead Road, New City, NY, 10956. You will receive written confirmation from that office.

8-13-02bjd

HAMLETS: PEARL RIVER · BLAUVELT · ORANGETOWN · TAPPAN · SPARKILL · PALISADES · UPPER GRANDVIEW · SOUTH NYACK



CLEAN STREETS = CLEAN STREAMS

DEFENSE, INDEMNIFICATION AND HOLD HARMLESS AGREEMENT

ORANGEBURG FIRE DEPT with an address of 61 DUTCH HILL ROAD, in consideration and as a condition of a PARADE permit ("Permit Holder"), hereby agrees, covenants, promises, represents and pledges to defend, indemnify and save the Town of Orangetown ("Town"), Town of Orangetown Highway Department ("Highway") and Town employees harmless from and against any and all liability or responsibility of any type whatsoever, including, but not limited to, any and all actions, causes of action, suits, proceedings, judgments, damages, claims, and demands, in law or in equity, including an action, suit, proceeding or claim initiated by the Permit Holder (hereinafter referred to as "claims") that arise as part of or as a result or consequence of the activities, events or other activities authorized to be conducted by the Permit Holder ; and

the Permit Holder further agrees, covenants, promises, represents and pledges to fully reimburse, recompense, indemnify and/or compensate the Town, Highway and Town employees for all costs, expenses and fees, including reasonable attorney's fees, relating to, arising out of, or occurring in connection with any such claims; and

all of the foregoing as relating to, arising out of, or occurring in connection with the following [DESCRIBE PROJECT OR EVENT]: OUSD HALLOWEEN PARADE.

Permit Holder agrees to provide certificate(s) of insurance in such amounts as the Town shall deem appropriate, which insurance shall name the Town as an additional insured and which insurance shall cover the requirements to defend, indemnify and hold the Town harmless as set forth herein.

(Entity Name:)

By: ORANGEBURG FIRE DISTRICT
Peter [Signature] SECRETARY

Sworn to before me this 7th day of August, 2024

[Signature]
Notary Public

PAMELA J NOTARO
NOTARY PUBLIC-STATE OF NEW YORK
No. 01NO6438094
Qualified in Rockland County
My Commission Expires 08-08-2026

RECEIVED

AUG 07 2024

TOWN OF ORANGETOWN
HIGHWAY DEPARTMENT

Peter W Byrne
Parade Chair

Orangeburg Fire Department
61 Dutch Hill Road
Orangeburg, New York 10962
845-359-5921 Office
845-721-4267 Cellular
Pbyrne@orangeburgfd.org

August 5, 2024

On behalf of the Orangeburg Fire District, I am requesting barricades, trash bins, and auxiliary police for use on Thursday, October 31, 2024 for the annual OFD Halloween Parade. The parade starts at 6:30 PM and will conclude by 9 PM. I appreciate your consideration and assistance with this matter.

Sincerely



Parade Chair
Orangeburg Fire Department

RECEIVED
AUG 07 2024
TOWN OF ORANGETOWN
HIGHWAY DEPARTMENT

Google Maps Halloween Parade



START / END

RECEIVED

AUG 07 2024

TOWN OF ORANGETOWN
HIGHWAY DEPARTMENT

TOWN OF ORANGETOWN
SPECIAL USE PERMIT FOR USE OF TOWN PROPERTY/ITEMS

PERMIT # 24-SP-033

RECEIVED
AUG 20 2024
Orangetown Police Department

RECEIVED
AUG 07 2024
TOWN OF ORANGETOWN
HIGHWAY DEPARTMENT
RECEIVED

EVENT NAME: ORANGEBURG VFD HOLIDAY PARADE

APPLICANT NAME: ORANGEBURG FIRE DEPARTMENT

ADDRESS: 61 DUTCH HILL ROAD ORANGEBURG NY

PHONE #: 845 359 5921 CELL # 845 721-4267 FAX # —

CHECK ONE: PARADE RACE/RUN/WALK OTHER

The above event will be held on 12/14/24 from 1800 to 2200 RAIN DATE: 12/15/24

Location of event: SEE ATTACHED MAP

Sponsored by: ORANGEBURG VFD Telephone #: 845 721 4267

Address: 61 DUTCH HILL ROAD ORANGEBURG NY

Estimated # of persons participating in event: _____ vehicles 50+

Person (s) responsible for restoring property to its original condition: Name-Address-Phone #:

PETER W BYRNE

Signature of Applicant: [Signature] Date: 8/7/2024

GENERAL INFORMATION REQUIRED: (HIGHWAY/PARKS/POLICE)

Letter of Request to Town Board requesting aid for event – Received On: 8/7/24

Certificate of Insurance – Received On: 8/7/24

Hold Harmless Agreement – Received On: 8/7/24

FOR HIGHWAY DEPARTMENT USE ONLY:

Road Closure Permit ^{USE} N – Received On: 8/7/24

Rockland County Highway Dept. Permit: Y / N – Received On: 8/26/24

NYS DOT Permit: Y / N – Received On: X

Route/Map/Parking Plan: N – Received On: 8/7/24

RFS #: 61598 BARRICADES: Y / N CONES: Y / N TRASH BARRELS: Y / N OTHER: _____

APPROVED: [Signature] 8.7.24 ^{BO} DATE: 8/7/24
Superintendent of Highways

FOR PARKS & RECREATION DEPARTMENT USE ONLY:

Show Mobile N – Application Required: 246.76 Fee Paid – Amount/Check # \$500

Port-o-Sans: Y/N: 20 14 Other: _____

APPROVED: [Signature] DATE: 8/19/28
Superintendent of Parks & Recreation

FOR POLICE DEPARTMENT USE ONLY:

Police Detail: N: _____ Items: _____

APPROVED: [Signature] DATE: 8/21/24
Chief of Police

**** Please return to the Highway Department to be placed on the Town Board Workshop ****

Workshop Agenda Date: 9/10/24 Approved On: _____ TBR #: _____

RECEIVED
AUG 23 2024
TOWN OF ORANGETOWN
HIGHWAY DEPARTMENT

Peter W Byrne
Parade Chair

Orangeburg Fire Department
61 Dutch Hill Road
Orangeburg, New York 10962
845-359-5921 Office
845-721-4267 Cellular
Pbyrne@orangeburgfd.org

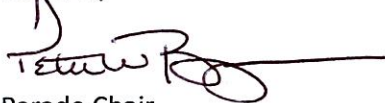
August 5, 2024

Sgt Yannazzone
Orangetown Police Department
26 West Orangeburg Road
Orangeburg, New York 10962

Sgt Yannazzone

On behalf of the Orangeburg Fire District, I am requesting electronic signs and auxiliary police for use on Saturday, December 14, 2024 for the annual OFD Holiday Parade. For the auxiliary police the parade starts at 6:00 PM and will conclude by 9 PM. We would appreciate the auxiliary assembling at the Orangeburg Firehouse by 4:30PM. For the Electronic Signs can we have two posted on Orangeburg Road. One between Lester Drive and Dutch Hill facing East. The second one down by the pond on Hunt Road facing East. However, if you feel there are more appropriate locations, please place them where you feel best. I appreciate your consideration and assistance with this matter.

Sincerely



Parade Chair
Orangeburg Fire Department

RECEIVED
AUG 07 2024
TOWN OF ORANGETOWN
HIGHWAY DEPARTMENT



ORANFIR-01

TMALONE

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
3/25/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Acrisure Insurance Partners Services of NY, LLC 90 S. Ridge Street Rye Brook, NY 10573	CONTACT NAME: PHONE (A/C, No, Ext): (914) 937-1230 E-MAIL ADDRESS:	FAX (A/C, No): (914) 937-1124
	INSURER(S) AFFORDING COVERAGE	
INSURED Orangeburg Fire District Joe Maggiore 61 Dutch Hill Road Orangeburg, NY 10962	INSURER A: National Union Fire Insurance Company of Pittsburgh, Pa. 19445	
	INSURER B: FDM Preferred Insurance Company, Inc. 13608	
	INSURER C:	
	INSURER D:	
	INSURER E:	

RECEIVED

AUG 07 2024


TOWN OF ORANGETOWN
HIGHWAY DEPARTMENT

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		VFNU-TR-0030208-02	2/24/2024	2/24/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 10,000,000 PRODUCTS - COMP/OP AGG \$ 10,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			VFNU-TR-0030208-02	2/24/2024	2/24/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			VFNU-TR-0030208-02	2/24/2024	2/24/2025	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 20,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	FPI-WC-10274-24	3/1/2024	3/1/2025	PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
RE: Showmobile.
Town of Orangetown is included as additional insureds under the General Liability as per the written agreement with regard to work performed by the named insured. Per the terms of the blanket additional insured endorsement, coverage for the additional insureds is contingent upon written agreement with the named insured requiring such coverage.

CERTIFICATE HOLDER Town of Orangetown 26 Orangeburg Road Orangeburg, NY 10962	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

RECEIVED

AUG 07 2024

TOWN OF ORANGETOWN
HIGHWAY DEPARTMENT

DEFENSE, INDEMNIFICATION AND HOLD HARMLESS AGREEMENT

ORANGEBURG FIRE DEPT with an address of 61 DUTCH HILL ROAD, in consideration and as a condition of a PARADE permit ("Permit Holder"), hereby agrees, covenants, promises, represents and pledges to defend, indemnify and save the Town of Orangetown ("Town"), Town of Orangetown Highway Department ("Highway") and Town employees harmless from and against any and all liability or responsibility of any type whatsoever, including, but not limited to, any and all actions, causes of action, suits, proceedings, judgments, damages, claims, and demands, in law or in equity, including an action, suit, proceeding or claim initiated by the Permit Holder (hereinafter referred to as "claims") that arise as part of or as a result or consequence of the activities, events or other activities authorized to be conducted by the Permit Holder ; and

the Permit Holder further agrees, covenants, promises, represents and pledges to fully reimburse, recompense, indemnify and/or compensate the Town, Highway and Town employees for all costs, expenses and fees, including reasonable attorney's fees, relating to, arising out of, or occurring in connection with any such claims; and

all of the foregoing as relating to, arising out of, or occurring in connection with the following [DESCRIBE PROJECT OR EVENT]: OUPD HOLIDAY PARADE.

Permit Holder agrees to provide certificate(s) of insurance in such amounts as the Town shall deem appropriate, which insurance shall name the Town as an additional insured and which insurance shall cover the requirements to defend, indemnify and hold the Town harmless as set forth herein.

(Entity Name:)

By: ORANGEBURG FIRE DISTRICT
Peter [Signature] SECRETARY

Sworn to before me this 7th day of August, 2024
[Signature]
Notary Public

PAMELA J NOTARO
NOTARY PUBLIC-STATE OF NEW YORK
No. 01NO6438094
Qualified in Rockland County
My Commission Expires 08-08-2026

JAMES J. DEAN
Superintendent of Highways
Roadmaster IV

Orangetown Representative:
R.C. Soil and Water Conservation Dist.-Chairman
Stormwater Consortium of Rockland County
Rockland County Water Quality Committee

AUG 07 2024

TOWN OF ORANGETOWN
HIGHWAY DEPARTMENT



**HIGHWAY DEPARTMENT
TOWN OF ORANGETOWN**
119 Route 303 • Orangeburg, NY 10962
(845) 359-6500 • Fax (845) 359-6062
E-Mail – highwaydept@orangetown.com

Affiliations:
American Public Works Association NY Metro Chapter
NYS Association of Town Superintendents of Highways
Hwy. Superintendents' Association of Rockland County

**ROAD USE PERMIT APPLICATION
Section 139 Highway Law**

NAME PETER W BYRNE DATE 8/7/2024

COMPANY ORANGEBURG VOLUNTEER FIRE DEPARTMENT

ADDRESS 61 DUTCH HILL ROAD ORANGEBURG NEW YORK 10962

TELEPHONE 845-721-4267

(INCLUDE 24 HOUR EMERGENCY NUMBERS)

ABOVE MENTIONED PARTY REQUESTS PERMISSION TO USE:

SEE ATTACHED MAP
(Address number and name of road)

(Intersecting streets and/or description of exact location)

REASON FOR USE PARADE

DATE OF USE 12/14/2024 RAIN DATE 12/15/2024

TIME ROAD WILL BE USED 18:00 hrs

WILL ROAD BE OPEN TO LOCAL TRAFFIC? NO

WILL ROAD BE OPEN TO EMERGENCY VEHICLES? YES

PLEASE PROVIDE A DETAILED MAP AND DESCRIPTION OF DETOUR IF TRAVEL WILL BE RESTRICTED.

PRELIMINARY APPROVAL *James J. Dean* DATE 8.7.24
JAMES J. DEAN
SUPERINTENDENT OF HIGHWAYS 80
8/7/24

This permit application will be forwarded to the Rockland County Superintendent of Highways, County of Rockland, 23 New Hempstead Road, New City, NY, 10956. You will receive written confirmation from that office.

8-13-02bjd

HAMLETS: PEARL RIVER · BLAUVELT · ORANGEBURG · TAPPAN · SPARKILL · PALISADES · UPPER GRANDVIEW · SOUTH NYACK



CLEAN STREETS = CLEAN STREAMS

RECEIVED

✓ APPROVED

AUG 26 2024
TOWN OF ORANGETOWN
HIGHWAY DEPARTMENT

ROCKLAND COUNTY HIGHWAY DEPARTMENT

APPLICATION FOR PERMIT TO USE/CLOSE A COUNTY ROAD
UNDER SECTION 104 OF THE HIGHWAY LAW

THIS IS A REQUEST FOR USE / CLOSE A COUNTY ROAD (check that apply)

Name of Event: ORANGEBURG VFD HOLIDAY PARADE

Date (s): 12/14/2024 Time (s): 18:00 HRS No. of Participants: _____

Type of Event (check all that apply):

Filming Parade or Procession Assemblage Festival Other _____

<u>Location</u> (Specify Highways by Street Name and/or Route Number)	<u>Municipality</u> (Towns, Villages)
<u>SEE ATTACHED MAP</u>	<u>ORANGEBURG</u>

Applicant Information:

ORANGEBURG VFD

Applicant (individual, organization, group)

PETER W BYRNE

Authorized Representative (if different from Applicant)

61 DUTCH HILL ROAD ORANGEBURG

Mailing Address

845.721.4267

Telephone Number (including area code)

ORANGEBURG NY 10962

City, State, Zip Code

845.721.4267

Cell Phone Number (including area code)

Pbyrne@orangeburgfd.org

Email Address

Email Address (if different from Applicant)

ROCKLAND COUNTY HIGHWAY DEPARTMENT

APPLICATION FOR PERMIT TO USE/CLOSE A COUNTY ROAD
UNDER SECTION 104 OF THE HIGHWAY LAW

The following supporting information shall be submitted at the time of application:

1. **Event Map, Event Brochure, or/and Event Application Form** (Whichever available/applicable)
2. **Operation and Safety Plan** (the applicant assumes all responsibility for the set-up, conduct and break-down of the event)

- Required Traffic Control Devices (e.g. temporary signs, cones, barricades, pavement markings, etc.) and Event Personnel (e.g. police officers, volunteers) for Event

WORKING WITH OPD AND ORANGETOWN Highway Dept

ACCEPTED

- Detours (provide map of detour, show detour sign/police locations, etc.)
- Pre-Event Public Notification (describe type of notification (e.g. mailings, brochure, press release) being provided to the public)

SOCIAL MEDIA E-SIGNS

- Coordination (describe coordination with local police/municipalities/emergency services/other entities)

YES - OPD / OTOWN HIGHWAY / SOAC / OFD

- Emergency Services (describe how emergency services will be provided during the event for event participants and spectators)

MEMBERS STATIONED ALONG PARADE ROUTE. RADIO COMMUNICATIONS TO 11-100/21-102

- Spectator Control (indicate any special measures are being taken to control spectators)

WOODEN HORSES TO BLOCK ROAD. PD VEHICLES IF NEEDED

- Event Support Vehicles (describe any vehicles used in the event)

ROCKLAND COUNTY HIGHWAY DEPARTMENT
APPLICATION FOR PERMIT TO USE/CLOSE A COUNTY ROAD
UNDER SECTION 104 OF THE HIGHWAY LAW

- 3. **Insurance Certificates** (must be in Applicant's name)
- 4. **Application Fee** (Please make check payable to Rockland County Commissioner of Finance)

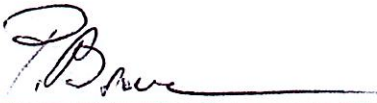
- Full Day - \$500.00
- Half Day - \$250.00 No. of Days 1 Total Amount \$ 0

Non profit

The following information shall be submitted prior to the event date (except filming permit application):

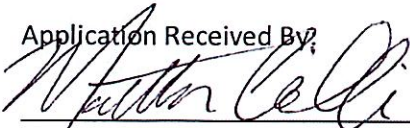
- 1. **Municipal Approvals** (The applicant shall provide proof of approval from each municipality – Town, Village – through which the event passes indicating that the Municipality has no objection to the event taking place. This proof of approvals may be in the form of a letter, permit, resolution, email, or other.)

Acknowledgement: On behalf of the Applicant, I hereby request a road use/close permit, and do acknowledge and agree to the responsibilities of applicant and obligations set forth in this permit and warrant compliance therewith. The attached documents are also made a part hereof and attached hereto.



Applicant's Representative's Signature

8/14/24
Date

Application Received By:


RCHD Representative's Signature

08/14/2024
Date

Application Approved By:


RCHD Superintendent of Highways

8/19/24
Date

The Rockland County Highway Department reserves the right to have the applicant immediately removed from the roadway and traffic restored at any time deemed necessary by the Rockland County Highway Department and/or the local law enforcement agency at such time the said permit will become null and void. Failure to abide may result in trespassing and civil penalties.

11 HOLIDAY PARADE ROCKLAND COUNTY

LEGEND			
	PARADE ROUTE		INTERSTATE/ PARKWAY
	TOWN BOUNDARY		STATE
	LOCAL PARK		COUNTY
	COUNTY STREAM		LOCAL

Prepared by the Rockland County Planning Department 016 October 2016
 PUBLISHED BY 11 HOLIDAY PARADE

Prepared by the Rockland County Planning Department 016 October 2016. The Rockland County Department of Planning prepared this map for informational purposes only. The County of Rockland, its officers and employees make no warranty, expressed or implied, and assume no liability for the accuracy or completeness of the information shown on this map. The County of Rockland, its officers and employees make no warranty, expressed or implied, and assume no liability for the accuracy or completeness of the information shown on this map. The County of Rockland, its officers and employees make no warranty, expressed or implied, and assume no liability for the accuracy or completeness of the information shown on this map.

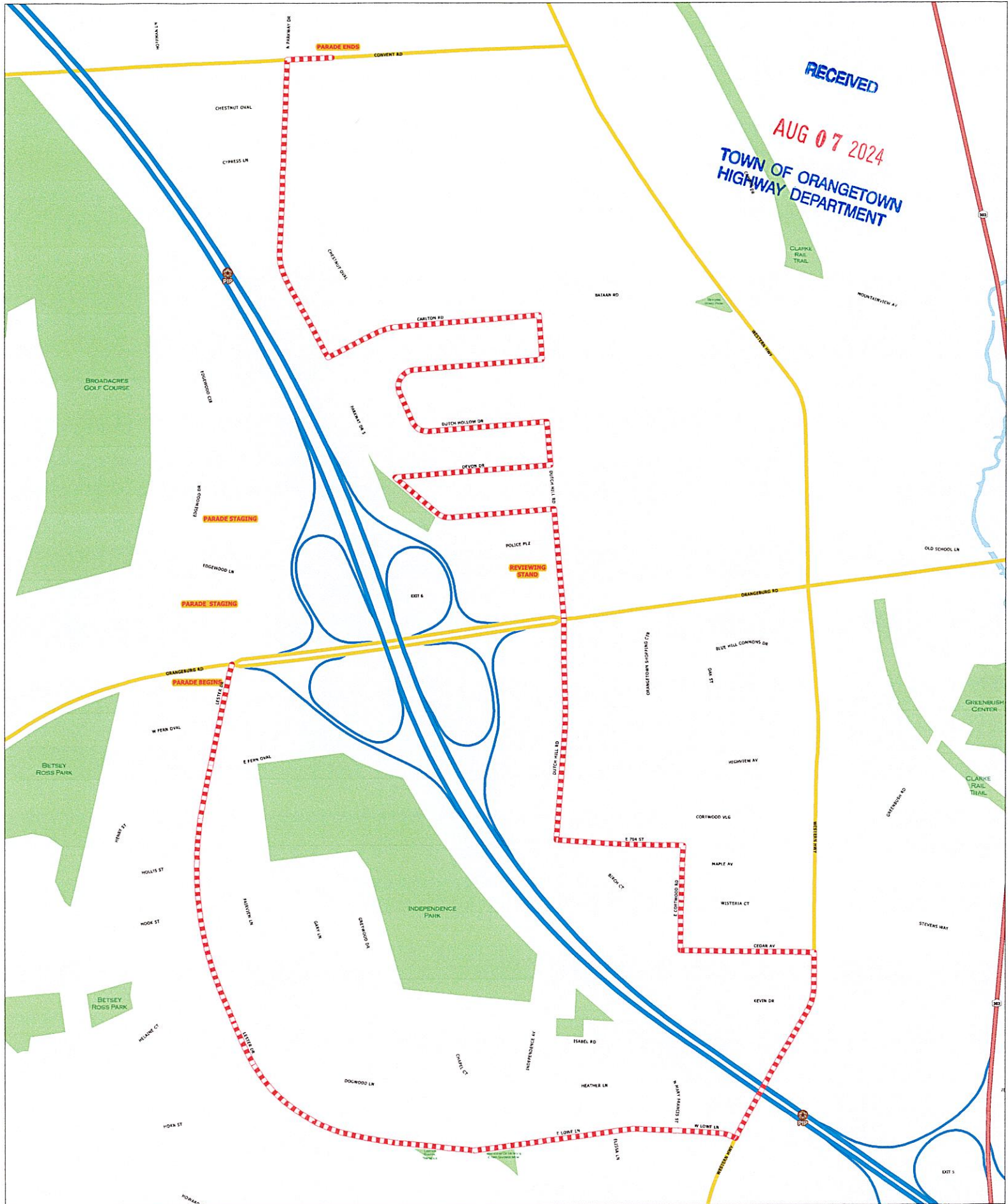


FD 11 HOLIDAY PARADE

Rockland County

- LEGEND**
- PARADE ROUTE
 - TOWN BOUNDARY
 - LOCAL PARK
 - COUNTY STREAM
 - INTERSTATE/PARKWAY
 - STATE
 - COUNTY
 - LOCAL

Prepared by: The Rockland County Planning Department - GIS, October 2023
 PROJECT: FD 11 HOLIDAY PARADE
 ALL INFORMATION CONTAINED HEREIN IS PROVIDED FOR INFORMATIONAL PURPOSES ONLY. THE ROCKLAND COUNTY DEPARTMENT OF PLANNING AND DEVELOPMENT, IN CONSULTATION WITH THE TOWN OF ORANGETOWN, DOES NOT GUARANTEE THE ACCURACY OR COMPLETENESS OF THE INFORMATION. THE COUNTY OF ROCKLAND AND ITS OFFICIALS SHALL BE HELD HARMLESS FROM ANY LIABILITY, DAMAGES OR LOSSES, AND SHALL NOT BE HELD RESPONSIBLE FOR THE ABILITY OF USERS TO OBTAIN THE INFORMATION OR TO USE THE INFORMATION FOR ANY PURPOSE. THE DATA HAS BEEN PROVIDED AS AN INFORMATIONAL RESOURCE AND IS NOT INTENDED TO BE USED AS A BASIS FOR ANY DECISIONS. THE DATA HAS BEEN PROVIDED AS AN INFORMATIONAL RESOURCE AND IS NOT INTENDED TO BE USED AS A BASIS FOR ANY DECISIONS.



RECEIVED
AUG 07 2024
TOWN OF ORANGETOWN
HIGHWAY DEPARTMENT

WARRANT

Warrant Reference	Warrant #	Amount
Approved for payment in the amount of		
	081424	\$ 182,644.97 utilities
	082124	\$ 81,302.83 utilities & other
	082824	\$ 49,613.21 utilities & other
	091024	\$ 744,392.44
		\$ 1,057,953.45

The above listed claims are approved and ordered paid from the appropriations indicated.

APPROVAL FOR PAYMENT

AUDITING BOARD

Councilman Gerald Bottari

Councilman Paul Valentine

Councilman Daniel Sullivan

Councilman Brian Donohue

Supervisor Teresa M. Kenny

**TOWN OF ORANGETOWN
FINANCE OFFICE MEMORANDUM**

TO: THE TOWN BOARD
FROM: JEFF BENCIK, *DIRECTOR OF FINANCE*
SUBJECT: AUDIT MEMO
DATE: 09/5/24
CC: DEPARTMENT HEADS



The audit for the Town Board Meeting of 09/10/2024 consists of 4 warrants for a total of \$1,057,953.45.

The first warrant had 26 vouchers for \$182,644 and was for utilities.

The second warrant had 23 vouchers for \$81,302 and was for utilities and golf cart leases.

The third warrant had 9 vouchers for \$49,613 and was for utilities and Police dental benefits.

The fourth warrant had 178 vouchers for \$744,392 and had the following items of interest.

1. All Bright Electric (p1) - \$10,700 for street light maintenance contract.
2. Bortek Industries (p10) - \$12,937 for Highway equipment rental.
3. Calgi Construction Co. (p11) - \$18,303 for construction manager services for new town hall.
4. Chestnut Ridge Transport (p12) - \$83,738 for Parks summer bus transportation.
5. Cotter, Michael (p13) - \$14,850 for title searches.
6. Dell Marketing (p15) - \$15,717 for Police computer supplies.
7. Dutra Excavating (p16) - \$5,340 for escrow releases.
8. Environmental Construction (p17) - \$7,599 for emergency repair of pump main.
9. FST-HEA (p22) - \$14,426 for building commissioning services for new town hall.
10. Gabrielli Truck Services (p23) - \$5,335 for Highway truck repairs.
11. Global Montello (p25) - \$6,268 for fuel.
12. Hempstead Lincoln Mercury (p28) - \$90,364 for Police vehicles.
13. Holland Co. (p29) - \$5,994 for sewer chemicals.

14. Keane & Beane (p35) - \$5,662 for outside counsel.
15. Kuehne Chemical Co. (p36) - \$16,521 for sewer chemicals.
16. Rockland Paramedic Services (p46) - \$127,642 for Advanced Life Support Services.
17. Schultz Ford (p49) - \$10,097 for Highway repair.
18. State Comptroller (p52) - \$123,590 for Justice fines.
19. State-Line Fire & Safety (p53) - \$8,135 for fire safety equipment.
20. Tilcon, NY (p56) - \$18,023 for Highway materials.
21. Verde Electric (p50) - \$5,600 for street light maintenance.

Please feel free to contact me with any questions or comments.

Jeffrey W. Bencik, CFA
845-359-5100 x2204