



# Decorating Service Proposal

Town of Orangetown  
 26 W Orangeburg Rd,  
 Orangeburg, NY 10962

8/20/2024

### Deposits Due by October 1

| Description   | Location | Color                   | Total       |
|---|----------|-------------------------|-------------|
| Install, Maintain, Remove and Store Existing Display that includes:<br><br>4 foot pole mount snowflakes on Central ave<br>5.5 foot pole mount snowflakes on telephone poles at corner of Rte 304<br>5.5 foot pole mount snowflakes on telephone poles on Middletown Rd<br>Over the street skylines on Central Ave below railroad tracks and at Central Ave field<br><br>Install Mini lights on all decorative light poles in downtown area<br><br>Price includes installation, maintenance, removal and storage |          |                         | 14,900.00   |
|   |          | <b>Subtotal</b>         | \$14,900.00 |
|   |          | <b>Sales Tax (0.0%)</b> | \$0.00      |
|   |          | <b>Total</b>            | \$14,900.00 |

**50% deposit or payment in full due prior to installation. Balance due upon completion of installation.**

- I would like to make my 50% deposit
- I would like to make my payment in full

CC#

Exp Date

Security Code

**Remaining balances are due upon installation.**

Terms and Conditions

Please sign and date in the designated area on the proposal and return to us at your earliest convenience. I have read, understand and agree to the policies, terms and conditions outlined on the reverse of this page. Customer has the right to rescind this contract by giving written notice to the service provider within three days from the date below.

*Installation services begin approximately October 15th.*

*I would prefer my display be taken down on or about \_\_\_\_\_*

***Please note installation dates are on a first come first serve basis, we will do our best to accomodate any requests.***

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Print Name: \_\_\_\_\_

**Christmas Lighting Company**  
**PO Box 1151**  
**Pearl River, NY 10965**  
**845-920-1771**





**TOWN OF ORANGETOWN  
ALCOHOLIC BEVERAGE PERMIT AGREEMENT**

By requesting and accepting permission from the Town of Orangetown to dispense alcoholic beverages on Town property in accordance with Town Code §10-4(B), in addition to any other obligation undertaken and assumed by the Applicant/Permittee as part of the application, or otherwise under the law, the Applicant further agrees:

**INSURANCE:**

**The Permittee shall procure and maintain throughout the period of the Permit insurance coverage, naming the Town of Orangetown, its officers, employees and agents as additional insured thereon, in the following amounts:**

- General Liability Insurance in a minimum amount of One Million Dollars (\$1,000,000.00) per individual and Two Million Dollars (\$2,000,000.00) per occurrence for bodily injury, including death;

**INDEMNIFICATION:**

The Applicant/Permittee further agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Town of Orangetown, its officers, employees, and agents, against all claims, suits, actions, liabilities, losses, costs, damages or expenses and costs of every description including reasonable attorney's fees and other costs expenses of litigation arising out of, or directly or indirectly due to, wholly or in part, any act or omission of Applicant/Permittee and/or the Applicant/Permittee's invitees, agents and/ except to the extent caused by the negligence and/or willful misconduct of the Town of Orangetown.

The Permittee's obligations under this section shall not be deemed waived, limited or discharged by the procurement or enumeration of any insurance for liability for damages. The termination of this Permit for any reason shall not release Permittee from its obligations under this section.

**ENTITY INFORMATION:**

If the Applicant/Permittee is not an individual, the Applicant/Permittee is required to provide proof that the entity is an entity organized and operating under the laws of the State of New York, or another state, and shall provide a Certificate of Good Standing or other such proof satisfactory to the Town that the entity is in good standing at the time of application.

**COMPLIANCE WITH STATE LIQUOR AUTHORITY:**

The applicant agrees that it will abide by any and all regulations of the New York State Liquor Authority (SLA), including requiring any persons or entities dispensing alcoholic beverages pursuant to this request to have appropriate licenses from the SLA for such purpose, and ensuring they shall abide by all rules and conditions of the SLA with respect to said license and dispensing alcoholic beverages outside of regular establishments.

**GOVERNING LAW:**

The Applicant/Permittee agrees that in the event of any of any claim, cause of action, lawsuit, loss or any legal action arising out of the activities of the Applicant/Permittee regarding activities related to the issuance of this permit in which the Town is a party or which the Town seeks to name the Applicant/Permittee as a party shall be subject to and conclusively resolved in accordance with the laws of the State of New York, and without giving effect to the conflict of laws provisions thereof. Venue for the resolution of any such dispute shall be the Supreme Court of the State of New York, Rockland County and by signing below, the Applicant/Permittee consents to jurisdiction thereof.

**By signing below, the undersigned represents that he/she has the authority to bind the Applicant/Permittee to the terms of the Application and binds the applicant hereto.**

APPLICANT/PERMITTEE:

Organization/Entity/Individual Name:

Pearl River Board of Trade

State/Date of Incorporation (If Applicable): NY 1958

Proof of Good Standing provided: Yes  No

*[Handwritten Signature]*

Signature of Responsible Officer

Michael O'Sullivan

(Print Name and Position)

STATE OF NEW YORK )

ss:

COUNTY OF ROCKLAND )

On the 16<sup>th</sup> day of October, 2014, before me, the undersigned a Notary Public in and for said state, personally appeared Michael O'Sullivan personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he/she executed the same in his/her capacity, and that by his/her signature on the instrument, the individual or the person upon behalf of which individual acted, executed the instrument.

*[Handwritten Signature]*  
Notary Public

APPROVED:

**Carmel Reilly**  
**Notary Public, State of New York**  
**No. 01RE6049859**  
Qualified in Rockland County  
Commission Expires October 23, 2016

\_\_\_\_\_  
Teresa M. Kenny, Town Supervisor  
Town Board Resolution No. \_\_\_\_\_







**BID ITEM**

**BHGC - BUNKER RENOVATION**

|  |           |               |    |            |    |          |    |          |
|--|-----------|---------------|----|------------|----|----------|----|----------|
| Rough Sod For Access Repair & Area of Disturbance Including Prep (Allowance) - Qty 65,000, Units SF                                      | Unit Cost | \$ 1.18       | \$ | 1.03       | \$ | \$       | \$ | \$       |
|  | Amount    | \$ 76,700.00  | \$ | 64,950.00  | \$ | \$       | \$ | \$       |
| Irrigation Adjustments (Allowance) - Qty 1, Units LS   | Unit Cost | \$ 7,500.00   | \$ | 7,500.00   | \$ | 7,500.00 | \$ | 7,500.00 |
|  | Amount    | \$ 7,500.00   | \$ | 7,500.00   | \$ | 7,500.00 | \$ | 7,500.00 |
| Asphalt Cart Path Removal (Either removed from property or pulverized & re-used as base material for new cart path) - Qty 1500, Units SF | Unit Cost | \$ 1.68       | \$ | 3.75       | \$ | \$       | \$ | \$       |
|  | Amount    | \$ 2,520.00   | \$ | 5,625.00   | \$ | \$       | \$ | \$       |
| Remove Existing Base Material & Fill with New Cart Path Excavated Material - Qty 1,500, Units SF   | Unit Cost | \$ 1.67       | \$ | 3.00       | \$ | \$       | \$ | \$       |
|  | Amount    | \$ 2,505.00   | \$ | 4,500.00   | \$ | \$       | \$ | \$       |
| Remove & Dispose of Sod & Cut in New Cart Path - Qty 1,800, Units SF   | Unit Cost | \$ 2.13       | \$ | 2.00       | \$ | \$       | \$ | \$       |
|  | Amount    | \$ 3,834.00   | \$ | 3,600.00   | \$ | \$       | \$ | \$       |
| Construct New 2" Asphalt Concrete Surface Course & 4" Aggregate Base Cart Path - Qty 1,800, Units SF                                     | Unit Cost | \$ 6.65       | \$ | 7.10       | \$ | \$       | \$ | \$       |
|  | Amount    | \$ 11,970.00  | \$ | 12,780.00  | \$ | \$       | \$ | \$       |
| Install Rough Grass Sod for Removed Cart Path - Qty 1,500, Units SF  | Unit Cost | \$ 1.18       | \$ | 1.03       | \$ | \$       | \$ | \$       |
|  | Amount    | \$ 1,770.00   | \$ | 1,545.00   | \$ | \$       | \$ | \$       |
| Drainage Allowances - Solid (4") N-12 Drain Pipe (Allowance) - Qty 1,000, Units LF   | Unit Cost | \$ 21.43      | \$ | 28.00      | \$ | \$       | \$ | \$       |
|  | Amount    | \$ 21,430.00  | \$ | 28,000.00  | \$ | \$       | \$ | \$       |
| Drainage Allowances - Catch Basin With Metal Grate (12") {Allowance} - Qty 10, Units EA  | Unit Cost | \$ 742.26     | \$ | 250.00     | \$ | \$       | \$ | \$       |
|  | Amount    | \$ 7,422.60   | \$ | 2,500.00   | \$ | \$       | \$ | \$       |
| <b>WOODLANDS BUNKER LINER REPAIR OPTION</b>  |           |               |    |            |    |          |    |          |
| Mobilization - Qty 1, Units LS   | Unit Cost | \$ 369.85     | \$ | 40,000.00  | \$ | \$       | \$ | \$       |
|  | Amount    | \$ 369.85     | \$ | 40,000.00  | \$ | \$       | \$ | \$       |
| General Conditions - Qty 1, Units LS   | Unit Cost | \$ 12,358.00  | \$ | 2,000.00   | \$ | \$       | \$ | \$       |
|  | Amount    | \$ 12,358.00  | \$ | 2,000.00   | \$ | \$       | \$ | \$       |
| Survey - Qty 1, Units LS   | Unit Cost | \$ 13,208.00  | \$ | 8,000.00   | \$ | \$       | \$ | \$       |
|  | Amount    | \$ 13,208.00  | \$ | 8,000.00   | \$ | \$       | \$ | \$       |
| Bunker Sand Removal and Stockpile on Each Hole - Qty 42,345, Units SF  | Unit Cost | \$ .65        | \$ | 1.30       | \$ | \$       | \$ | \$       |
|  | Amount    | \$ 27,524.25  | \$ | 55,048.50  | \$ | \$       | \$ | \$       |
| Powerwash Better Billy Bunker Liner, remove & dispose of loose gravel & sand - Qty 42,345, Units LF                                      | Unit Cost | \$ 46         | \$ | 1.50       | \$ | \$       | \$ | \$       |
|  | Amount    | \$ 19,478.70  | \$ | 63,517.50  | \$ | \$       | \$ | \$       |
| Apply Better Billy Bunker Polymer - Qty 42,345, Units LF   | Unit Cost | \$ 2.08       | \$ | 2.50       | \$ | \$       | \$ | \$       |
|  | Amount    | \$ 88,072.60  | \$ | 105,862.50 | \$ | \$       | \$ | \$       |
| Bunker Sand Purchase (MC-300 from Mitchell Products) - Qty 42,345, Units SF  | Unit Cost | \$ 2.47       | \$ | 2.54       | \$ | \$       | \$ | \$       |
|  | Amount    | \$ 104,582.15 | \$ | 107,556.30 | \$ | \$       | \$ | \$       |
| Bunker Sand Placement (Compacted: 4" min, 6" max) - Qty 42,345, Units SF   | Unit Cost | \$ .59        | \$ | 1.25       | \$ | \$       | \$ | \$       |
|  | Amount    | \$ 24,983.55  | \$ | 52,931.25  | \$ | \$       | \$ | \$       |
| Sod For Access Repair & Area of Disturbance Including Prep (Allowance) - Qty 25,000, Units SF  | Unit Cost | \$ 1.18       | \$ | 1.03       | \$ | \$       | \$ | \$       |
|  | Amount    | \$ 29,500.00  | \$ | 25,750.00  | \$ | \$       | \$ | \$       |

615,816.38  
 320,092.12  
 total 856,896.05  
 total 2 460,666.05



## Application for Showmobile Use

### Showmobile Requirements

---

**Applications must be submitted to the Parks & Recreation Office no later than 8 weeks prior to your event in order to be placed on a Town Board agenda.**

**There are two pages to this application.** Please read and understand all items listed on page 1 (this page) and upload your certificate of insurance.

Click "next" to advance to page 2 and fill out all requested information.

**Upload Certificate of Insurance\*** COINyack Chamber of Commerce.pdf

51.61KB

**Before completing the Showmobile Request Form, please be aware of the following:**

- + The total area needed for the Showmobile is a space 50 feet in length, 15 feet in width and 25 feet in height.
- + Showmobile stage measures 28 feet long x 14 feet 7 inches deep x 25 feet high when open. One set of stairs is available with hand railings. (Please note that this measurement does not include the trailer hitch or the tow vehicle).
- + The lights require a 110 volt, 20 amp circuit to plug into within 150 feet of the right front side of the Showmobile. Additional electrical equipment must be plugged into a separate circuit.
- + The Showmobile must be parked in a relatively level space. The placement of the Showmobile is at the discretion of the Orangetown Parks & Recreation staff. Although every effort will be made to meet requests, this equipment does not go off road, over curbing, on uneven ground or over rough terrain.
- + The area must be free of obstructions such as overhanging tree limbs, electrical wires, etc.
- + The tow vehicle must remain with the Showmobile for the duration of the event.
- + In the event of winds in excess of 30 MPH, the stage canopy must be closed.
- + The Town seal is not to be covered and no nails, staples, tacks or tape may be used to attach any items to the Showmobile)
- + The organization will receive an emailed invoice after their event is complete. Payment is expected no later than 14 days after receipt of invoice.
- + A member of the organization renting the unit must be on site at time of arrival for proper set up as well as time of departure to assure all event tasks have been completed (i.e. removal of equipment)
- + Any changes/cancellations (unless otherwise agreed upon) to the event must be made 24 hours in advance by contacting Aric Gorton at [agorton@orangetown.com](mailto:agorton@orangetown.com).

**Additional Requirements:**

- + Certificate of insurance required. Must name the Town of Orangetown as additionally insured.
- + Rental Costs: \$500.00 plus labor.

# Showmobile Application

## Event Information

|                                    |   |                           |  |
|------------------------------------|---|---------------------------|--|
| <b>Event/Festival Name *</b>       | Nyack Halloween Parade  |                           |  |
| <b>Event Location Name *</b>       | Main Street Municipal Parking Lot at Riverspace   |                           |  |
| <b>Event Address *</b>             | Street Address  |                           |  |
|                                    | Main Street Municipal Parking Lot   |                           |  |
|                                    | Address Line 2  |                           |  |
|                                    | City  | State / Province / Region |  |
|                                    | Nyack   | NY                        |  |
|                                    | Postal / Zip Code   | Country                   |  |
|                                    | 10960   | Rockland                  |  |
| <b>Setup Date &amp; Time *</b>     | 10/26/2024  |                           |  |
|                                    | 12:00:00 PM   |                           |  |
| <b>Take-Down Date &amp; Time *</b> | 10/26/2024  |                           |  |
|                                    | 09:00:00 PM   |                           |  |
| <b>Stair Arrangement *</b>         | <input checked="" type="radio"/> Right side of stage<br><input type="radio"/> Left side of stage<br><input type="radio"/> Front of stage<br><input type="radio"/> Not Sure  |                           |  |
| <b>Set-up Info *</b>               | Please describe in detail what the stage will be used for and how you intend to set it up. If you have a rain date, please list it here so long as all the information above is the same.<br><br>Village of Nyack Municipal Parking Lot at the old Riverspace Theater, Main Street and Franklin, Bordered by Artopee Way to be positioned on the west side of the lot facing Main Street. |                           |  |
| <b>Placement *</b>                 | <input checked="" type="radio"/> Pavement<br><input type="radio"/> Grass/Field<br><input type="radio"/> Other   |                           |  |

## Applicant Information

|                               |                           |
|-------------------------------|---------------------------|
| <b>Applicant's Name *</b>     | Pam Moskowitz             |
| <b>Organization Name *</b>    | Nyack Chamber of Commerce |
| <b>Organization Address *</b> | PO Box 677                |
| <b>Organization City *</b>    | Nyack                     |
| <b>Organization State *</b>   | NY                        |
| <b>Phone (w) *</b>            | 845-353-2221              |
| <b>Phone (c) *</b>            | 845-494-3408              |



**Email \***

pam@nyackchamber.org

**Signature \***

A rectangular box containing a handwritten signature in cursive script that reads "Pam Moskonitz".

The Permit Holder agrees that it shall be liable and responsible for any property damage to the Showmobile as a result of the Permit Holder's use thereof, and agrees to defend, save, indemnify and hold harmless the Town, and all of its agents, officials, officers, servants and employees, by reason of any claim, suit, action or causes of action, lawsuit or legal proceeding arising out of the Permit Holder's use of the Showmobile, and shall execute a hold harmless agreement to that effect as a condition of the issuance of a permit. The Permit Holder shall procure and maintain general liability insurance and name the Town as an additional insured thereunder, in an amount as shall protect the Town from claims for bodily/personal injury, including accidental death, and from claims for property damage, which may arise from the Permit Holder's use of the Showmobile, and as part of the agreement to defend, indemnify and hold the Town harmless as set forth herein.

By checking this box and submitting this form, I acknowledge I have read, understand, accept, and agree to the above terms and conditions.

\*

I accept the terms and conditions

**Date**

6/20/2024

11:11:52 AM







**WARRANT**

---

| Warrant Reference                     | Warrant # | Amount                          |
|---------------------------------------|-----------|---------------------------------|
| Approved for payment in the amount of |           |                                 |
|                                       | 100224    | \$ 121,300.64 utilities & other |
|                                       | 100924    | \$ 177,086.86 utilities         |
|                                       | 102224    | \$ 1,452,816.51                 |
|                                       |           | \$ 1,751,204.01                 |

The above listed claims are approved and ordered paid from the appropriations indicated.

**APPROVAL FOR PAYMENT**

---

**AUDITING BOARD**

---

---

Councilman Gerald Bottari

---

Councilman Paul Valentine

---

Councilman Daniel Sullivan

---

Councilman Brian Donohue

---

Supervisor Teresa M. Kenny



---

---

**TOWN OF ORANGETOWN  
FINANCE OFFICE MEMORANDUM**

---

---

**TO:** THE TOWN BOARD  
**FROM:** JEFF BENCIK, *DIRECTOR OF FINANCE*  
**SUBJECT:** AUDIT MEMO  
**DATE:** 10/17/24  
**CC:** DEPARTMENT HEADS



---

The audit for the Town Board Meeting of 10/22/2024 consists of 3 warrants for a total of \$1,751,204.01.

The first warrant had 17 vouchers for \$121,300 and was for utilities.

The second warrant had 34 vouchers for \$177,086 and was for utilities.

The third warrant had 147 vouchers for \$1,452,816 and had the following items of interest.

1. A+ Technology & Security (p1) - \$7,482 for DEME software.
2. Bolkema Fuel (p11) - \$8,047 for DEME fuel.
3. Calgi Construction (p12) - \$15,125 for part time construction management services.
4. Crown, Castle Fiber (p13) - \$6,768 for connectivity.
5. Global Montello (p20) - \$24,454 for fuel.
6. Goosetown Enterprises (p21) - \$9,827 Police leases.
7. Kuehne Chemical Co (p27) - \$14,862 for sewer chemicals.
8. Longo Electrical-Mechanical (p28) - \$5,630 for repairs to DEME sludge press.
9. Miller Energy (p29) - \$8,860 for DEME flow meter installation.
10. NYPA (p31) - \$21,278 for streetlight project.
11. NYS Dept. of Civil Service (p32) - \$1,038,108 for health care benefits.
12. Santiago Worldwide (p38) - \$16,968 for relocating Building Dept. to new town hall.
13. Savatree (p38) - \$134,652 for tree removal at Blue Hill GC.
14. Tilcon NY (p44) - \$5,686 for Highway materials.

15. Virtuit Systems (p48) - \$23,144 for outside IT consultants.

Please feel free to contact me with any questions or comments.

Jeffrey W. Bencik, CFA  
845-359-5100 x2204